

Dixon & Associates, Inc.

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Your Step by step Guide to Professional Cleaning.

Our Guide will direct you through the cleaning procedures you will need for

- Hard Floors
- Carpeted Floors
- Rest Room Cleaning

You can use this Guide as an excellent training tool for new personnel and a great refresher for veterans.

Included in this Guide, you will find

- Sample forms for inventorying your cleaning equipment and determining your actual cost of cleaning chemicals along with blank copies for your own use.
- A Dilution Chart that takes the guesswork out of measuring your cleaning solutions.
- Easy cleaning ideas for your consideration when building or remodeling to make future cleaning easier

As you review this Guide and consider changes to your Cleaning Procedures, keep the following three tips in mind

- Have Material Data Safety Sheets (MSDS) for all your products available on site.
- Not all products or procedures work the same under different conditions, so when evaluating new products or procedures, “Isolate to Evaluate”.
- Don’t implement a new procedure in an entire facility right away – pick out a smaller area to be sure that things work out as planned.

Please contact us if you have any questions.

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Price---\$49.95 plus \$4.95 for postage and handling---total \$54.90

Maurice Dixon